

Town of Estancia
Regular Meeting of the Board of Trustees
TUESDAY July 6, 2021 6:15pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at Call to order 6:17pm and Roll Call was taken:

Trustee Lovato – Present

Trustee Sedillo – Present

Trustee Chavez – Present

Trustee Hall -Present

Mayor Dial – Present

1.0 Approval/Disapproval of Agenda – Action Item

Mayor Dial requested that agenda item #8.0 be heard before agenda item #5.0. The Board agreed to this change. **ACTION TAKEN:** Trustee Hall made a motion to approve the agenda as amended above. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**
The Board also decided to hear agenda item #9 before item #5.0.

2.0 Discussion/Approval of the June 21, 2021 Regular Meeting Minutes – Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the June 21, 2021 Regular Meeting minutes as written. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

3.0 Discussion/Approval of the July 6, 2021 Bill List – Action Item

ACTION TAKEN: Trustee Sedillo made a motion to approve the July 6, 2021 Bill List. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

No Public Comment.

4.0 Department Updates:

Police/Animal Control/Planning and Zoning- The PD and Fire were called out and could not give an update. P&Z had no update for this meeting.

Fire- The PD and Fire were called out and could not give an update.

Library- Head Librarian Ms. Angela Creamer presented the following written report:

Library Report July 2021

45 children are enjoying our summer reading program! The program will conclude with a party the last week of July and reading awards will be given.

42 children received new books to take home from Kids Need to Read.org at our two day event on Tuesday, June 22, and Wednesday, June 23.

The Library Assistant job opening has been posted. I have received three applications for the position.

Barbara has started her 30 hour work week this week.

We have two summer Interns from the County program working with us at the Library. Samantha Valencia and Moises Lovato. This program gave us much needed help with our children's programing.

I have received quotes for landscaping and window cleaning at the Library. Williams fund money is used for these projects. Landscaping by Water Quest will be 4,100.00 to spray for weeds in the parking lot, sidewalk and planters this also includes clean up after spraying. Window cleaning by Tux Window Cleaning will remove hard water stains and clean inside and outside windows for 2,500. Jake from Tux Window cleaning said it does appear there is a UV blocking film on the windows. This film will not be damaged by the cleaning process.

We are showcasing local artists in the display cabinet. Current artist is Shirley Tracchia with her leather workings.

The Library will be a drop off point for KOAT news Books for Kids book drive.

I will be hosting the Pet Show during the fair Friday, August 13th at 10am.

Maintenance had no update for this meeting.

Administration Clerk Michelle Jones presented the following written report:

Clerk's Update 07/06/2021

1. Our office is busy with 'end of fiscal year/beginning of fiscal year' activities.
2. We will be meeting with our Engineer, Donzil Worthington, in the next few weeks to talk about beginning out Water Meter Project.
3. We have applied for our American Rescue Plan Act Funding; we should be receiving \$390,876.00 – this funding can be used for water and wastewater projects. Once we receive the funding, we can discuss the exact expenses we want to use it for.
4. At our next meeting, you will be approving our 4th qtr Qtrly report and our Final FY22 budget.
5. The staff is very grateful for their pay increases.
6. In the coming weeks, we will be looking at our wish list and coming to you for review and approval on purchases for the Town.
7. My first RTPO meeting will be in August via Zoom.
8. We are starting the process again to convert to Caselle.

8.0 Presentation – East Mountain Ice Basketball Club- Discussion/Possible Action

Mr. Martin Lucero, Coach of the East Mountain Ice Basketball Club, addressed the Board. The East Mountain Ice Basketball Club is comprised of youth from the surrounding area ages 14 and up. Many of the players and some of the other coaches were in attendance; several of the kids in attendance were from Estancia. They are trying to raise money to help fund their travel for several away tournaments that are coming up. They will be travelling to Colorado, San Antonio, and Lubbock very soon. They would like to do work, possibly clean-up, around the town to raise money. The Board was receptive to this idea, but there were many questions: where and when would the kids do the work, how would they be paid and how would the pay be calculated? Mayor Dial said that the kids could clean from one end of the Town to the other, possibly on a weekend. The pay could be calculated possibly using the number of kids and the minimum hourly wage. **ACTION TAKEN:** Trustee Sedillo made the motion, pending review and approval from the Town Attorney, NMSIF, and the Town Auditor, to pay the current minimum wage up to a total amount of \$2,499.00 for a town clean up by the team kids and to give the Mayor the authority to proceed with the details once approval is given. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

9.0 Schedule interviews for Part-Time Library employee- Action Item

ACTION TAKEN: Trustee Chavez made a motion to schedule interviews for a new part-time Library employee on Thursday, July 8th at 9:00am at the Library. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

Old Business

5.0 CDBG Application- Discussion and Possible Action

Clerk/Treasurer Michelle Jones told the Board that she had spoken with Mr. Richard Runyon, our on-call engineer from Dennis Engineering, about applying for CDBG funds with improvements to are park as the project. She gave Mr. Runyon the details about the improvements the Board had been discussing. Mr. Runyon has applied for CDBG funding several times and he told Ms. Jones that there was not enough time to get a compelling application completed by the due date of August 20th. Ms. Jones suggested considering the project for next year or for Capital Outlay funding. Capital Outlay funding is tied to the ICIP, which is due on September 17th. She said it would also probably be possible to fund some of the improvements on our own. **ACTION TAKEN:** Trustee Sedillo made a motion **not** to proceed with the CDBG application at this time. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

6.0 Discussion about Animal Control- Discussion Only

Mayor Dial said that he met with Torrance County to discuss Animal Control. The location of our old shelter is not good and the Torrance County shelter is always full. Mayor Dial wants to put together an estimate of what it would cost to create an animal holding area, possibly behind the current Planning and Zoning office, where the Town would be able to hold animals for a maximum of 3 days. He does not want to hire a person until the holding area is ready. The Board agrees with this idea. **NO ACTION, DISCUSSION ONLY**

7.0 Discussion about the PD- Discussion Only

Mayor Dial told the Board that he has not received the fully executed MOU yet from Torrance County for PD services. He inquired and was told they were waiting on approval from the County Attorney, who was currently out of the office. This delay was concerning to members of the Board.

Clerk Michelle Jones told the Board that she had requested to have this item on the agenda so she could talk to the Board again about the risk of HB4. She told the Board that she had attended a Mayor's caucus meeting. During the meeting Mr. Forte from the NMML told the Mayors that a municipality in the state had lost their insurance because they were being sued under the new HB4 law. He said that the municipality had reached out to the League to ask to be insured and the League denied them because they were too big a risk because of HB4. She told the Board again that she sees HB4 as a big financial risk that the Town does not need to take as we are the County seat and could be fully covered for PD services by the County Sheriff's Department. The Board thanked Ms. Jones for her comments. Trustee Lovato said that training will be very important to better protect the Town against any lawsuits. Trustee Chavez said that Mr. Forte from the League said there would be a significant amount of training and that he would even be willing to come out and conduct training.

The Town had previously agreed to hire a Police Sergeant and Certified Police Officer. Now that the new fiscal year has begun, the Town will begin posting the Job openings for a Police Sergeant and a Police officer for the Town. The starting pay for a Sergeant will be \$26.00 per hour and an Officer will be \$23.00 per hour. The Town will not yet post for an uncertified officer. **DISCUSSION ONLY**

New Business

10.0 Approval of Resolution 2021-15 to Participate in NMDOT COOP Project L500448- Action Item Roll Call Vote ACTION TAKEN: Trustee Hall made a motion to approve Resolution 2021-15 to Participate in NMDOT COOP Project L500448. Trustee Chavez seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo -Yes, Trustee Chavez – Yes, Trustee Hall – Yes. **MOTION CARRIED**

11.0 Approval of Resolution 2021-16 Requesting the Match Waiver for NMDOT COOP Project L500448- Action Item Roll Call Vote ACTION TAKEN: Trustee Hall made a motion to approve Resolution 2021-16 Requesting the Match Waiver for NMDOT COOP Project L500448. Trustee Chavez seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo -Yes, Trustee Chavez – Yes, Trustee Hall – Yes. **MOTION CARRIED**

12.0 Mayor/Council:

Trustee Hall told the Board that the EVEDA renewal contract would be on the next agenda for consideration. He said EVEDA would be asking for \$5,000.00.

Trustee Chavez said that the Town will have an Old Timers Day. She said that the video Mayor Nieto made of Estancia's 4th of July fireworks was wonderful. She requested that the Town send Mayor Nieto a thank you card. Ms. Jones will handle this. She also requested that the Town check on the current lease extension that we have with the County for the Fairgrounds.

Trustee Sedillo said that the Town needs to make sure to get ADA compliant port-a potties in the future.

Trustee Lovato said that he is very anxious to move forward with the new baseball field. We need to get the sale with the County for the Fairgrounds finalized. He asked about the Car show for Old Timers Day. The people putting on the Car show would like to put the cars on the grass at the park. Mayor Dial expressed concerns about this idea and suggested closing down a portion of the street for the show. The Board was very receptive to this idea. Mayor Dial will look into this. Trustee Lovato said that Old Timers Day will now be called Tommy's Annual Old Timer's Day and the car show will be called Tommy Crosswhite's Annual Car Show. This is a beautiful tribute to the man who organized Old Timer's Day for so many years. There will also be a kid's rodeo on the same day. Trustee Lovato said that the Event's Committee will begin to fund raise. Ms. Jones will make sure there is a correct line item in the budget for these funds.

Mayor Dial said that it is great to see life at the park again.

Adjournment

Trustee Sedillo made a motion to adjourn the meeting. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 8:39 pm.

Approved: 

Date: 7/19/2021

Attest: 

Date: 7/19/2021